

Amendments to the Claims:

This listing of claims will replace all prior versions, and listings, of claims in the application:

1. (Currently Amended) A jig assembly for use with a work piece and a hand-held power tool including a cutting bit, the jig assembly comprising:

a first member having a first opening and configured to be positioned adjacent a first side of the work piece; and

at least one insert configured to fit within the first opening in the first member and including a second opening;

wherein at least one of the first opening and second opening is configured to allow a portion of the hand-held power tool to pass therethrough to contact the work piece and to act as a guide for the hand-held power tool as it removes material from the work piece;

wherein the at least one insert includes mounting apertures configured to receive fasteners for coupling the at least one insert to the work piece; and

wherein at least one of the mounting apertures of the at least one insert includes a counterbore.

2. (Original) The jig assembly of Claim 1, further comprising a second member located adjacent a second side of the work piece.

3. (Original) The jig assembly of Claim 2, wherein the first member and the second member are coupled together so that the work piece is positioned intermediate the first and second members.

4. (Original) The jig assembly of Claim 3, wherein the first member and the second member are coupled together with fasteners.

5. (Original) The jig assembly of Claim 4, wherein the fasteners are bolts and nuts.

6. (Original) The jig assembly of Claim 5, wherein the first member includes apertures configured to receive the bolts.
7. (Original) The jig assembly of Claim 1, wherein the first member is substantially transparent.
8. (Original) The jig assembly of Claim 7, wherein the first member is formed from polycarbonate.
9. (Original) The jig assembly of Claim 1, wherein the first member includes alignment lines.
10. (Original) The jig assembly of Claim 2, further comprising a pad coupled to at least one of the first and second members and configured to contact the work piece.
11. (Original) The jig assembly of Claim 10, wherein the pad is a rubber material.
12. (Original) The jig assembly of Claim 11, wherein the rubber material is neoprene.
13. (Original) The jig assembly of Claim 1, wherein the size of the first opening is sufficient to allow the hand-held power tool to create a 5 X 7 inch recess in the work piece.
14. (Original) The jig assembly of Claim 1, wherein the first member includes mounting apertures configured to receive fasteners for coupling the first member to the work piece.
15. (Original) The jig assembly of Claim 1, wherein the at least one insert is transparent.
16. (Original) The jig assembly of Claim 15, wherein the at least one insert is formed from polycarbonate.
17. (Original) The jig assembly of Claim 1, wherein the at least one insert includes a shoulder extending outwardly from an outer edge of the at least one insert.

18. (Original) The jig assembly of Claim 17, wherein the first member includes a recess proximate the first opening configured to receive the shoulder of the at least one insert.

19. (Cancelled)

20. (Cancelled)

21. (Original) The jig assembly of Claim 1, wherein the at least one insert includes alignment lines.

22. (Original) The jig assembly of Claim 1, wherein a first of the at least one insert includes an opening having a first shape and a second of the at least one insert includes an opening having a second shape.

23. (Original) The jig assembly of Claim 1, wherein the shape of the opening of the at least one insert is one of square, rectangular, circular, oval, triangular, heart-shaped, star-shaped, moon-shaped, flag-shaped, arrow-shaped, letter-shaped, number-shaped, or symbol-shaped.

24. (Original) The jig assembly of Claim 1, wherein the at least one insert includes a third opening.

25. (Original) The jig assembly of Claim 1, further comprising a sub-base configured to couple to and support the hand-held power tool as the tool is maneuvered across the first member.

26. (Original) The jig assembly of Claim 25, wherein the sub-base is substantially planar and comprises a first leg and a second leg arranged substantially perpendicular to and co-planar with one another.

27. (Original) The jig assembly of Claim 26, wherein the sub-base further comprises a circular base proximate the intersection of the first leg and the second leg and substantially co-planar with the first and second legs.

28. (Original) The jig assembly of Claim 27, wherein the sub-base includes an opening located near the center of the circular base configured to allow at least a portion of the hand-held power tool to pass therethrough.

29. (Original) The jig assembly of Claim 28, wherein the sub-base further comprises mounting tabs configured to couple the sub-base to the hand-held power tool.

30. (Currently Amended) The jig assembly of Claim 1, wherein the workpiece is a part of a picture frame assembly, the picture frame assembly having further comprising a retainer ring configured to be coupled thereto to the work piece.

31. (Cancelled)

32. (Cancelled)

33. (Cancelled)

34. (Cancelled)

35. (Cancelled)

36. (Cancelled)

37. (Cancelled)

38. (Cancelled)

39. (Cancelled)

40. (Cancelled)

41. (Cancelled)

42. (Cancelled)

43. (Cancelled)

44. (Cancelled)

45. (Cancelled)

46. (Cancelled)

47. (Cancelled)